

## President's Volunteer Service Award Guideline

Nebraska Chinese Association (NCA) is proud to be a certifying organization for the President's Volunteer Service Award (PVSA) since June 2018. The award honors United States citizens and lawfully admitted, permanent residents of the United States who have achieved the required number of hours of service over a 12-month time period or cumulative hours over the course of a lifetime. Candidates must meet the number of hours designated by the PVSA program.

### Volunteer Eligibility:

- United States citizen or lawful permanent resident of the United States (i.e., green card holder)
- Must be at least five years old
- Completes eligible service within a 12-month period (for annual Bronze, Silver, and Gold Awards) and over a lifetime (for Lifetime Achievement Awards)

### Eligible Service:

- Unpaid acts of volunteer service benefitting others
  - Service through National service programs that provide a stipend (e.g., Peace Corps, AmeriCorps) may count towards the Lifetime Achievement Award, but not for the annual Bronze, Silver, and Gold Awards)
  - Travel stipends, transit/parking passes, membership passes, expense reimbursements, and other nominal volunteer support do not impact service eligibility

### Eligible Service does not include:

- Donating funds
- Political lobbying (Non-partisan voter registration is an eligible activity)
- Religious instruction
- Conducting worship service
- Proselytizing
- Volunteer service performed as part of court-ordered community service
- Serving only family members

### Hours Required to Earn Awards in Each Age Group:

Age Group	Bronze	Silver	Gold	Lifetime Achievement Award
Kids (5–10 years old)	26–49 hours	50–74 hours	75+ hours	4,000+ hours
Teens (11–15)	50–74 hours	75–99 hours	100+ hours	4,000+ hours
Young Adults (16–25)	100–174 hours	175–249 hours	250+ hours	4,000+ hours
Adults (26+)	100–249 hours	250–499 hours	500+ hours	4,000+ hours

### NCA's Volunteer tasks include but are not limited to:

- Assisting at the information desk/NCA Chinese School/NCA Library

- NCA New Year Gala Performance
- Festival Parade
- Event clean-up
- Planning for fundraising and other events
- Taking on special projects, such as helping with NCA events, Green Kids, etc.

#### **NCA's PVSA Application Process:**

- Volunteers are encouraged to visit the NCA website, WeChat group, or contact NCA officers or project leaders to obtain information on NCA volunteer opportunities and instructions.
- Complete the community service and fill out the NCA Community Service Verification Log Sheet. Your service hours must be verified by a NCA officer or project leader (actual signature required). This must be done for each community service opportunity.
- Return the completed NCA Community Service Verification Log Sheet to NCA at [Omahachinese@gmail.com](mailto:Omahachinese@gmail.com) before September 15th.
- NCA Presidential Volunteer Service Award Program coordinators certify community service hours within 30 days after receiving the completed forms.
- Volunteers who have qualified for an award will be notified by NCA before December 1st. The Annual Service Award Ceremony will be held in spring of the following year.

#### **Award Package:**

- A personalized certificate of achievement
- The official President's Volunteer Service Award pin, coin, or medallion
- A congratulatory letter from the President of the United States

#### **Note:**

- Awards are issued for volunteer services only; additional levels of participation with the organization (i.e., charitable support) are not a factor considered for the award. NCA tracks hours for the PVSA during a one-year **period beginning September 1st and ending August 31st of the following year**.
- Volunteers are responsible for keeping log sheets and obtaining supervisor signatures upon completion of each service activity throughout the year. It is highly recommended to make copies of the completed log sheet(s).

The President's Volunteer Service Award is a prestigious and meaningful way for NCA to encourage members to give back to their local community. We look forward to working with our volunteers and helping them achieve their recognition. Their efforts will have a lasting impact on the Greater Omaha and surrounding communities. Please e-mail any questions to NCA at [OmahaChinese@gmail.com](mailto:OmahaChinese@gmail.com).

Sincerely,

Nebraska Chinese Association PVSA Committee

**Disclaimer:** This document provides general information only and may be subject to change at any time without notice. For the most recent updates regarding the President's Volunteer Service Award, please check the President's Volunteer Service Awards' websites to confirm.

